

Easy as 1-2-3...

Entering an Equity/Assignment Listing into State-Wide MLS



An **Equity/Assignment Listing** is a listing of a property being offered for sale by a party who has an equitable interest in the property, but is **not** the legal title holder. These transactions can present unique legal, contractual, and disclosure considerations. To properly enter an Equity/Assignment Listing into State-Wide MLS, you must complete the following three steps:

1 Submit the Required Authorization Form

Complete and submit the **Equitable Interest or Assignment Listing Authorization** form. This form must be signed by the legal title owner and authorizes, among other things, the listing of the property in the MLS. [View/download form here.](#)

2 Attach the Form to the MLS Listing

Upload the completed authorization form to the listing as a Supplement using the "Private - Equity Listing" document option.

Add Supplement (10MB max)	
Supplement Description	
Select File	Choose File No file chosen
Supplement Type	Agency Disclosure
	Agency Disclosure
	Private-Coming Soon
	Private-Deferred Showing
	Private-Equity Assignment
	Disclosures
	Floor Plan
	Lead Disclosure
	Lot Plan
	Other
	Plat Map
	Sales Disclosure

3 Identify the Listing as an Equity/Assignment Listing

When entering the listing, you must select "Yes" in the Equity/Assignment Listing field to ensure the property is properly identified within the MLS.

Public Remarks

Characters Remaining: 1500

Equity/Assignment YN

Yes ?

By selecting Yes, the following text will be automatically populated in the Public Remarks:

The Seller has a contractual interest in this property but is not the legal owner.

NOTE: By selecting "Yes", the following text will be automatically populated in the Public Remarks:
The Seller has a contractual interest in this property but is not the legal owner.