



State-Wide Multiple Listing Service, Inc. SUBSCRIBER AUTHORIZATION

Please fax completed form, signed by Office Manager or Principal Broker to (401) 941-5320 or e-mail to membership@rirealtors.org. Page 2 (Subscriber Agreement Form) is required for all new Affiliations, Re-Affiliations or Transfers. **A copy of Real Estate license is required for all New Subscribers.** Please allow 24-48 hours for all changes.

Subscriber's Personal Information:

Name: _____ MLS ID: _____
(New Subscribers, leave blank)

Listing Phone #: _____
(This number will appear on listings in addition to the office phone number)

*Email Address: _____ *Will Appear On Listings
(New Agents will receive their ID # and password emailed to this address)

REALTOR® Board Membership: _____ NRDS#: _____
Name of board

License # _____ Expiration Date: _____

Type of Change: (choose one)

- | | |
|---|--|
| <input type="checkbox"/> New Subscriber
Date of Association: _____ | <input type="checkbox"/> Disaffiliated Subscriber
Termination Date: _____ |
| <input type="checkbox"/> Re-associated Subscriber
Date: _____ | <input type="checkbox"/> Transferred Subscriber
Transfer Date: _____ |

Office Information: (Please fill in your office information completely)

Name: _____ MLS OFFICE ID: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone #: _____ Phone Extension: _____

By my signature, I certify that the RI Dept. of Business Regulations has been notified of the above licensee change.

PRINT NAME OF PRINCIPAL BROKER/MANAGER

SIGNATURE OF PRINCIPAL BROKER/MANAGER

DATE

If you have any questions, please contact MLS Member Services at 401-785-9898 option 2.

Rev. 4/2021



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Subscriber (Licensee) Name: _____

PLEASE PRINT

Office Name: _____ MLS Office ID: _____

Upon receipt of this signed agreement, MLS will e-mail you with an ID and **confidential** password for access to *MATRIX* along with information on free MLS Classes. This form can be emailed to membership@rirealtors.org or faxed to 401-941-5320.

SUBSCRIBER’S AGREEMENT TO BE BOUND: Subscriber agrees that in utilizing the service of State-Wide MLS, Inc. in any manner will comply with the Rules and Regulations and the policies of State-Wide MLS as established or as amended from time to time to the Subscriber on the MLS website – www.rirealtors.org.

CONFIDENTIALITY OF MLS INFORMATION: A Subscriber's right to utilize information is limited to those activities authorized to the Participant's office with which said Subscriber is affiliated; said information shall not be used or made available to any non-MLS individuals or firms, nor be used by the Subscriber for any real estate activity outside of the Participant's office. These are deemed to be unauthorized uses.

SUBSCRIBERS DUTIES: Subscriber understands and agrees that use of information developed by or published by Service is strictly limited to the activities authorized under a Participant's license(s) and unauthorized uses are prohibited.

Please note that there is a \$1,000 fine for providing your confidential login credentials to a non-member! MLS employs an advanced monitoring system which tracks access abuse and automatically applies a range of enforcement actions based on the respective threat level.

Subscriber Fees:	
One-time Activation fee (NEW Subscribers only)	\$100.00
Monthly MLS Fee- billed in advance	\$30.00

The RI MLS does not bill licensees (Subscribers) directly and so encourages your participation in the automatic payment of your MLS fees through Direct Pay. Direct Pay participation facilitates timely payments, circumvents the accumulation of late fees and prevents suspension of MLS service to the office for past due invoices. Member invoices are paid each month in advance of billing to the office.

Please sign and date below indicating that you have read and understand this information. Upon receipt of this signed form, MLS will email you with your ID and password. This form can be emailed to membership@rirealtors.org faxed to 401-941-5320.

SUBSCRIBER (LICENSEE) SIGNATURE

DATE

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